

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

December 16, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 16th day of December, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
John Jones	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Darce' Ahlschlager of Wheeler & Associates, Inc.; Calvin Browne of Municipal District Services L.L.C. ("MDS"); Travis Veillon of LJA Engineering, Inc. ("LJA"); Jackie Noyola of Myrtle Cruz, Inc.; Arthur K. Marshall of the North Channel Water Authority ("NCWA"); and Aaron Carpenter and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR").

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

MINUTES

The Board considered approving the minutes of the November 18, 2024 regular meeting. After review and discussion, Director Knowles moved to approve the minutes of the November 18, 2024 regular meeting, as submitted. Director Allen seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

Mr. Carpenter reviewed the District's Travel Reimbursement Guidelines applicable to any Board member's attendance at the AWBD winter conference in Austin. Following review and discussion, the Board concurred to authorize up to three per diems and two hotel nights at the conference rate for Directors attending the AWBD winter conference in Austin to be submitted in accordance with the District's Travel Reimbursement Guidelines.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Noyola reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Knowles moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Francis seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the tax report for the month of November, a copy of which is attached. The Board then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Knowles moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Jones seconded the motion, which passed unanimously.

WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

The Board discussed website matters. Following discussion, the Board directed Director Francis to arrange for a photographer to attend a future Board meeting to take the Board's portrait photographs for the District's website.

SECURITY SERVICES MATTERS

The Board discussed District security services matters.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this matter.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

The Board reviewed the Detention and Drainage Facilities Report prepared by Champions Hydro-Lawn, Inc., a copy of which is attached.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

There was no discussion on this matter.

ENGINEER'S REPORT

Mr. Veillon reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

AUTHORIZE DESIGN OF FACILITIES IN THE SERVICE AREA

Mr. Veillon requested the Board's authorization to prepare plans and specifications for the water, sewer and drainage facilities to serve New Forest Town Center West.

GENERATORS FOR WASTEWATER TREATMENT PLANT NO. 1 AND LIFT STATION NOS. 1, 3, 4, AND 5

Mr. Veillon gave an update on preparation of plans and specifications for the installation of natural gas generators at Wastewater Treatment Plant No. 1 and Lift Station Nos. 1, 3, 4 and 5.

WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Veillon gave an update on design of the Water Plant No. 1 drainage improvements. He stated that LJA will update design plans for the project for resubmittal to Harris County for approval.

DETENTION POND TO SERVE TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Veillon gave an update on construction of the detention pond to serve the tract off Wallisville Road east of Carpenters Landing and stated that the clearing and demolition portion of the contract is complete. He reported that the design plans have been approved by Harris County Flood Control District but are still under review by Harris County Engineering.

LIFT STATION AND STORM WATER PUMP STATION TO SERVE TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Veillon gave an update on construction of the lift station and storm water pump station to serve the tract off Wallisville Road east of Carpenters Landing.

WATERLINE EXTENSION AND FORCE MAIN TO SERVE TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Veillon gave an update on construction of the waterline extension and force main to serve the tract off Wallisville Road east of Carpenters Landing.

REPORT ON ELECTRICITY CONSUMPTION AND ENERGY EFFICIENCY

Mr. Veillon gave an update on preparation of the report on the District's electricity consumption and energy efficiency measures.

OUT-OF-DISTRICT WATER AND WASTEWATER SERVICE FOR HARRIS COUNTY PRECINCT NO. 1 ("PRECINCT 1") MAINTENANCE FACILITY

Mr. Veillon gave an update on a request for the District to serve Harris Precinct 1's maintenance facility located at 15530 Mill Road with out-of-District water and wastewater services.

DEVELOPMENT OF GEOGRAPHIC INFORMATION SYSTEM ("GIS")

Mr. Veillon reported that LJA will present a proposal for development of GIS for the District at a future Board meeting.

EMERGENCY INTERCONNECT WITH NORTHEAST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 ("NEHCMUD 1")

Mr. Veillon gave an update on the request from NEHCMUD 1 for an emergency water supply interconnect with the District and stated that the attorney for NEHCMUD 1 will draft the proposed Interlocal Agreement for review by the District.

Following review and discussion, based upon the engineer's recommendation, Director Knowles moved to (1) approve the engineer's report; and (2) authorize LJA to prepare plans and specifications for the water, sewer and drainage facilities to serve New Forest Town Center West. Director Allen seconded the motion, which passed by unanimous vote.

ANNEXATION OF 15.022-ACRE TRACT

Mr. Veillon provided an update on preparation of the application to the City of Houston requesting approval of the proposed annexation of the 15.022-acre tract of land into the District.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 WATER PLANT REHABILITATION AND UPGRADE PROJECT

There was no update on this matter.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne reviewed a proposal for a cyanide study in an amount not to exceed \$59,196.00, a copy of which is attached, to determine potential sources and causes of the cyanide detections at Wastewater Treatment Plant No. 2. He noted that the services would be provided by CDM Smith Inc. as a subcontractor to MDS.

After review and discussion, Director Jones moved to (1) approve the operations report; (2) approve the proposal in the amount not to exceed \$59,196.00 for a cyanide study at Wastewater Treatment Plant No. 2; and (3) authorize MDS to turn over two accounts in the total amount of \$621.74, deemed to be uncollectible, to a collection agency. Director Allen seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Jones moved to authorize termination of delinquent accounts in accordance with the District's Rate Order, with the exception that delinquent customers will be given the opportunity to appear before the Board of Directors at the January 13, 2025, meeting to explain, contest or correct their bills, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Allen and passed by unanimous vote.

REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Mr. Carpenter reported that ABHR has filed the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas pursuant to Senate Bill 1812, 84th Texas Legislature.

DISTRICT MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting on Monday, January 13, 2025 at 6:30 p.m. at ABHR's offices.

The Board concurred to review the list of assigned Board/consultant liaisons at the next Board meeting.

There being no further business to come before the Board, the meeting was adjourned by agreement.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)



A handwritten signature in black ink, appearing to be "WAD", written above a horizontal line.

Secretary, Board of Directors

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