

MINUTES

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

November 21, 2016

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 21st day of November, 2016, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jerry L. Allen	President
Walter A. Knowles, Jr.	Vice President/Investment Officer
Tom Nguyen	Secretary
Trina Francis	Assistant Vice President
Rosario Garza	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Ray Arce and Lizandro Campos of Wheeler & Associates, Inc. ("Wheeler & Associates"); Dana Davis of Myrtle Cruz, Inc.; Mark Swanson of LJA Engineering, Inc. ("LJA"); Calvin Browne of Municipal District Services L.L.C. ("MDS"); Josh Fort of Champions Hydro-Lawn, Inc. ("Champions"); and Robert A. Seale and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("AHBR").

MINUTES

The Board considered approving the minutes of the October 17, 2016, regular meeting. After review and discussion, Director Nguyen moved to approve the minutes of the October 17, 2016, regular meeting as presented. Director Knowles seconded the motion, which carried unanimously.

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Davis presented and reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Knowles moved

to approve the bookkeeper's report, the investment report, and payment of the bills. Director Garza seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Arce reviewed the monthly tax report and delinquent tax roll, copies of which are attached, and noted that 99.55% of the District's 2015 taxes have been collected through October 31, 2016. The Board then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Knowles moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Nguyen seconded the motion, which passed by unanimous vote.

WEBSITE MATTERS

Director Francis updated the Board regarding the District website.

SECURITY SERVICES REPORT

The Board reviewed and discussed the security report from the Harris County Sheriff's Office, a copy of which is attached. Director Allen reported regarding trucks and trailers parking overnight behind the Lowe's store on Pale Sage Road, and the Board requested that MDS install no overnight parking signs along the public road behind Lowe's.

DEVELOPMENT IN THE DISTRICT

There was no report on development in the District.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

Mr. Fort presented and reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached. He reported Champions completed repair of erosion near the Carpenters Landing detention outfall at no cost to the District. Mr. Fort reported Champions also desilted of a portion of the Carpenter's Landing concrete channel at no cost to the District.

Mr. Browne gave an update on the desilt of the drainage channel on Liberty Creek Trail and stated the desilt is substantially complete.

Discussion ensued regarding four-wheel vehicles trespassing on District property along the Liberty Lakes channel.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

The Board reviewed a report on garbage collection and recycling services from Best Trash, LLC, a copy of which is attached.

ENGINEER'S REPORT

Mr. Swanson presented and reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

NEW FOREST TOWN CENTER DETENTION FACILITIES

Mr. Swanson updated the Board on the plans and specifications for the New Forest Town Center detention facilities. He stated a meeting between LJA and Atkinson Engineers ("Atkinson") is scheduled for November 28, 2016, to discuss how Atkinson addressed LJA's comments on the drainage study.

LIFT STATION NO. 2 EXPANSION

Mr. Swanson updated the Board on the lift station no. 2 expansion project. He stated advertisement for bids for the project will be received in early January 2017.

CARPENTERS LANDING, SECTION 8 WATER, SANITARY SEWER, AND DRAINAGE FACILITIES

Mr. Swanson updated the Board on the water, sanitary sewer, and drainage facilities to serve Carpenters Landing, Section 8. He reviewed the bid tabulation for construction of the water, sanitary sewer, and drainage facilities to serve Carpenters Landing, Section 8, a copy of which is attached to the engineer's report. He recommended the Board award the contract to the lowest bidder, Crostex Construction, Inc. ("Crostex") in the amount of \$97,537.50. Based on the engineer's recommendation, the Board determined that, in its judgment, the low bidder would be most advantageous to the District and would result in the best and most economical completion of the project.

CARPENTERS LANDING, SECTION 7 WATER, SANITARY SEWER, AND DRAINAGE FACILITIES

Mr. Swanson updated the Board on the water, sanitary sewer, and drainage facilities to serve Carpenters Landing, Section 7. He recommended approval of Pay Estimate No. 4 to Bay Utilities, LLC in the amount of \$32,967.69.

WASTEWATER TREATMENT PLANT (“WWTP”) NO. 2 CHLORINE CONTACT BASIN AERATION REPLACEMENT

Mr. Swanson gave an update on the WWTP No. 2 chlorine contact basin aeration replacement. He stated LJA conducted an inspection of the project and identified no significant deficiencies.

WWTP NO. 2 FINE SCREEN REPLACEMENT

Mr. Swanson gave an update on the WWTP No. 2 fine screen replacement. He stated he anticipates construction will commence in January 2017.

WWTP NO. 2 EXPANSION

Mr. Swanson updated the Board on the WWTP No. 2 expansion.

CLEARING AND GRUBBING TO SERVE THE NEW FOREST TOWN CENTER TRACTS A AND B

Mr. Swanson updated the Board on the clearing and grubbing to serve the New Forest Town Center Tracts A and B and stated the project is substantially complete.

WATER PLANT DRAINAGE REHABILITATION

Mr. Swanson reported regarding drainage issues at the water plant site for the District’s joint water supply system with Harris County Fresh Water Supply District No. 51 (the “Water Plant”). He stated the estimated cost to install a low flow sump pump system and forcemain at the Water Plant is between \$50,000 and \$60,000. The Board concurred to defer further discussion on a solution to the drainage issues at the Water Plant to next month.

PHASE I ELECTRICAL EVALUATION

Mr. Swanson gave an update on the phase I electrical evaluation of the District’s facilities and stated LJA will provide evaluation results for a few plants next month.

DEEDS, EASEMENTS, PLATS, SURVEYS, AS-BUILT CERTIFICATIONS, AND CONSENTS TO ENCROACHMENT

Mr. Swanson gave an update on the as-built survey of the Phase III Carpenters Landing Detention Pond (the "Pond"). He stated LJA completed the as-built survey and certification application, Harris County completed its inspection of the Pond, and the project is complete.

UTILITY COMMITMENT REQUESTS

Mr. Swanson discussed with the Board the status of the "C" Store at Liberty Lakes, the Domain New Forest Crossing Apartments, the Hampton Inn & Suites, and the Arby's restaurant. Discussion ensued regarding activity at the former Johnny Carino's restaurant, and the Board requested that MDS determine whether a request for new service has been submitted for the site.

Mr. Seale discussed a three-month water and wastewater utility commitment request from CSRP, Inc. for the New Forest Crossing Apartments, and he reviewed a utility commitment letter from the District to CSRP, Inc.

UPDATE ON BOND APPLICATION NO. 11

Mr. Swanson updated the Board on bond application no. 11. He stated LJA and ABHR will coordinate with the Texas Commission on Environmental Quality to secure authorization to advertise for the sale of the bonds and remove the escrow requirement for the paving for Carpenters Landing, Section 7 since the project is now complete.

PROPOSALS FOR ENGINEERING SERVICES

There were no engineering services proposals presented to the Board.

After review and discussion, Director Nguyen moved to (1) approve the engineer's report; (2) award the contract to the lowest bidder, Crostex, in the amount of \$97,537.50 for construction of the water, sanitary sewer, and drainage facilities to serve Carpenters Landing, Section 8; (3) approve Pay Estimate No. 4 in the amount of \$32,967.69 for construction of the water, sanitary sewer, and drainage facilities to serve Carpenters Landing, Section 7; and (4) approve the utility commitment letter to CSRP, Inc. and direct that the letter be filed appropriately and retained in the District's official records. Director Garza seconded the motion, which passed by unanimous vote.

OPERATIONS REPORT

Mr. Browne distributed and reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne reported that bollards with a security chain and lock were installed at the Burlson Bend lift station driveway and that residents are now parking in the street and blocking the driveway. He noted MDS installed no parking and no blocking driveway signs.

After review and discussion, Director Knowles moved to approve the operations report. Director Nguyen seconded the motion, which passed by unanimous vote.

HEARING REGARDING TERMINATION OF SERVICE

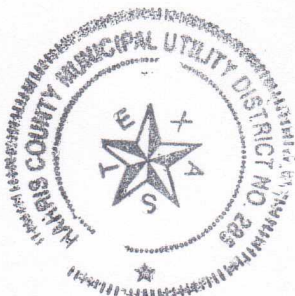
Mr. Browne presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Knowles moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Nguyen and passed by unanimous vote.

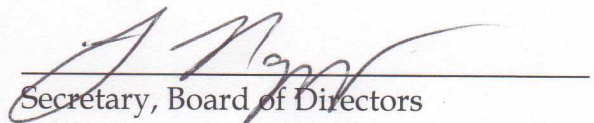
DISTRICT MEETING SCHEDULE

The Board concurred to hold its next regular meeting on Monday, December 19, 2016, at 6:30 p.m. at ABHR.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)




Secretary, Board of Directors

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