

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

November 18, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 18th day of November, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
John Jones	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Emma Highberger of Wheeler & Associates, Inc.; Calvin Browne of Municipal District Services L.L.C. ("MDS"); Mark Swanson and Travis Veillon of LJA Engineering, Inc. ("LJA"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Scott Gray of Champions Hydro-Lawn, Inc. ("Champions"); and Aaron Carpenter and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR").

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

MINUTES

The Board considered approving the minutes of the October 21, 2024 regular meeting. After review and discussion, Director Allen moved to approve the minutes of the October 21, 2024 regular meeting, as submitted. Director Garza seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

There was no bookkeeper's report provided by Myrtle Cruz, Inc.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Highberger reviewed the tax report for the month of October, a copy of which is attached. The Board then reviewed the delinquent tax report prepared by Perdue,

Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Garza moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Francis seconded the motion, which passed unanimously.

RESOLUTION CASTING BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT

Mr. Carpenter reviewed a Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District. After review and discussion, Director Knowles moved to cast three of the District's votes for Johnathan Cowen and two of the District's votes for Martina Lemond Dixon and adopt the Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District and direct that the Resolution be filed appropriately and retained in the District's official records. Director Francis seconded the motion, which passed unanimously.

WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

There was no discussion on this matter.

SECURITY SERVICES MATTERS

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this matter.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

Mr. Gray reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

Ms. Garza reviewed a report from Best Trash, a copy of which is attached.

ENGINEER'S REPORT

Mr. Swanson reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

GENERATORS FOR WASTEWATER TREATMENT PLANT NO. 1 AND LIFT STATION NOS. 1, 3, 4, AND 5

Mr. Swanson gave an update on preparation of plans and specifications for the installation of natural gas generators at Wastewater Treatment Plant No. 1 and Lift Station Nos. 1, 3, 4 and 5.

WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Swanson gave an update on design of the Water Plant No. 1 drainage improvements. He stated that LJA will update design plans for the project for resubmittal to Harris County for approval.

CLEARING OF TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Swanson gave an update on the clearing of the tract located off Wallisville Road east of Carpenters Landing. He recommended approval of Pay Estimate No. 3 and Final to DL Glover, Inc. in the amount of \$9,166.10 and acceptance of the project.

DETENTION POND TO SERVE TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Swanson gave an update on construction of the detention pond to serve the tract off Wallisville Road east of Carpenters Landing and stated that the clearing and demolition portion of the contract is complete. He reported that the design plans have been approved by Harris County Flood Control District but are still under review by Harris County Engineering.

LIFT STATION AND STORM WATER PUMP STATION TO SERVE TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Swanson gave an update on construction of the lift station and storm water pump station to serve the tract off Wallisville Road east of Carpenters Landing.

WATERLINE EXTENSION AND FORCE MAIN TO SERVE TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Swanson gave an update on construction of the waterline extension and force main to serve the tract off Wallisville Road east of Carpenters Landing.

REPORT ON ELECTRICITY CONSUMPTION AND ENERGY EFFICIENCY

Mr. Swanson gave an update on preparation of the report on the District's electricity consumption and energy efficiency measures.

OUT-OF-DISTRICT WATER AND WASTEWATER SERVICE FOR HARRIS COUNTY PRECINCT NO. 1 ("PRECINCT 1") MAINTENANCE FACILITY

Mr. Swanson gave an update on a request for the District to serve Harris Precinct 1's maintenance facility located at 15530 Mill Road (the "Miller Road Camp") with out-of-District water and wastewater services.

DEVELOPMENT OF GEOGRAPHIC INFORMATION SYSTEM ("GIS")

Mr. Swanson reported that LJA will present a proposal for development of GIS for the District after the scope of service has been confirmed with MDS.

EMERGENCY INTERCONNECT WITH NORTHEAST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 ("NEHCMUD 1")

Mr. Swanson gave an update on the request from NEHCMUD 1 for an emergency water supply interconnect with the District.

Following review and discussion, based upon the engineer's recommendation, Director Knowles moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 3 and Final to DL Glover, Inc. in the amount of \$9,166.10 for the clearing of the tract located off Wallisville Road east of Carpenters Landing and acceptance of the project. Director Allen seconded the motion, which passed by unanimous vote.

ANNEXATION OF 15.022-ACRE TRACT

Mr. Swanson provided an update on preparation of the application to the City of Houston requesting approval of the proposed annexation of the 15.022-acre tract of land into the District.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 WATER PLANT REHABILITATION AND UPGRADE PROJECT

There was no update on this matter.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report. After review and discussion, Director Knowles moved to approve the operations report. Director Jones seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District’s Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Knowles moved to authorize termination of delinquent accounts in accordance with the District’s Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District’s official records. The motion was seconded by Director Jones and passed by unanimous vote.

DISTRICT MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting on Monday, December 16, 2024 at 6:30 p.m. at ABHR’s offices.

Due to the Martin Luther King Jr. Day holiday, the Board concurred to hold its regular meeting in January on Monday, January 13, 2024 at 6:30 p.m. at ABHR’s offices.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)




Secretary, Board of Directors

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