

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

November 14, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 14th day of November, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Darce' Ahlschlager of Wheeler & Associates, Inc.; Amy Symmank of Myrtle Cruz, Inc.; Mark Swanson of LJA Engineering, Inc. ("LJA"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Mike Scott of Champions Hydro-Lawn, Inc. ("Champions"); Calvin Browne of Municipal District Services L.L.C. ("MDS"); and Robert A. Seale, Aaron Carpenter, and Cheryl Panozzo of Allen Boone Humphries Robinson LLP.

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

MINUTES

The Board considered approving the minutes of the October 17, 2022 regular meeting. After review and discussion, Director Garza moved to approve the minutes of the October 17, 2022 regular meeting, as submitted. Director Knowles seconded the motion, which passed unanimously.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the monthly tax report, a copy of which is attached. She stated the District's 2021 taxes are 99.61% collected as of October 31, 2022. The Board

then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Francis moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Garza seconded the motion, which passed unanimously.

WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

There was no discussion on this matter.

SECURITY SERVICES REPORT

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

There was no discussion on development in the District.

DETENTION FACILITIES REPORT

Mr. Scott reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached. He reported that the trash screen for the storm water quality feature located at the New Forest channel needs to be replaced in order for the storm water quality feature to pass inspection for renewal of the annual permit. Following discussion, Director Knowles moved to authorize Champions to replace the trash screen for the storm water quality feature located at the New Forest channel in an amount not to exceed \$1,500. Director Garza seconded the motion, which passed unanimously.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

Director Garza reviewed a report on garbage collection and recycling services from Best Trash, a copy of which is attached.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Symmank reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Knowles moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Francis seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Swanson reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Swanson gave an update on design of the Water Plant No. 1 drainage improvements and stated that the plat was recorded on October 13, 2022. He noted that advertisement for bids for construction of the project will not commence until after the easement has been obtained from Equistar Chemicals, LP for the project.

DETENTION POND AND STORM WATER PUMP STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the detention pond and storm water pump station to serve Beltway 8/US 90 Commercial Subdivision Tract 5 and reported on outstanding punch list items.

WATER, SANITARY SEWER, AND DRAINAGE FACILITIES TO SERVE NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the water, sanitary sewer, and drainage facilities to serve New Forest Parkway, Section 2 and noted that the project was accepted by Harris County.

PAVING OF NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the paving to serve New Forest Parkway, Section 2. He noted that the two right-turn lanes were inspected by the Texas Department of Transportation ("TxDOT") on November 3, 2022, and the project will be closed out after receiving TxDOT approval.

LIFT STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the lift station to serve Beltway 8/US 90 Commercial Subdivision Tract 5 and reported on outstanding punch list items.

WATER, SANITARY SEWER, AND DRAINAGE FACILITIES TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the water, sanitary sewer, and drainage facilities to serve Beltway 8/US 90 Commercial Subdivision Tract 5 and noted that a final inspection of the project is being scheduled.

WATER PLANT NO. 1, PHASE 3

Mr. Swanson gave an update on construction of the Water Plant No. 1, Phase 3 project and reported that the anticipated delivery time for the booster pump and hydro tank is 14-18 weeks.

WASTEWATER TREATMENT PLANT DISCHARGE PERMIT RENEWALS

Mr. Swanson reported he anticipates that LJA will submit the applications for renewal of the Wastewater Discharge Permits for Wastewater Treatment Plant ("WWTP") Nos. 1 and 2 by the end of this month.

UPDATE ON BOND APPLICATION NO. 14, INCLUDING ADOPT RESOLUTION AUTHORIZING APPLICATION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ("TCEQ") FOR APPROVAL OF PROJECT AND BONDS

Mr. Seale reviewed a Resolution Authorizing Application to the TCEQ for Approval of Project and Bonds.

After review and discussion, Director Knowles moved to (1) approve the engineer's report; and (2) adopt the Resolution Authorizing Application to the TCEQ for Approval of Project and Bonds and direct that the Resolution be filed appropriately and retained in the District's official records. Director Garza seconded the motion, which passed by unanimous vote.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 WATER PLANT REHABILITATION AND UPGRADE PROJECT

There was no discussion on this matter.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne reported that Lift Pump No. 1 at WWTP No. 2 is in need of repair. He discussed proposals to repair the pump in the amount of \$25,892.00 or replace the pump with a new Flygt pump in the amount of \$32,737.00.

After review and discussion, Director Knowles moved to (1) approve the operations report; (2) approve replacement of Lift Pump No. 1 at WWTP No. 2 with a new Flygt pump in the amount of \$32,737.00; and (3) authorize MDS to turn over one account in the amount of \$143.86, deemed to be uncollectible, to a collection agency. Director Allen seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Knowles moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Allen and passed by unanimous vote.

DISTRICT MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting on Monday, December 19, 2022, at 6:30 p.m. at ABHR's offices. Due to the Martin Luther King Day, the Board concurred to hold its January meeting on Monday, January 9, 2023.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)




Secretary, Board of Directors

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