

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

August 15, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 15th day of August, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: William Knowles, member of the public; Darce' Ahlschlager of Wheeler & Associates, Inc.; Amy Symmank of Myrtle Cruz, Inc.; Mark Swanson of LJA Engineering, Inc. ("LJA"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Mike Scott of Champions Hydro-Lawn, Inc. ("Champions"); Matthew May and Dane Turner of Best Trash, LLC; Calvin Browne of Municipal District Services L.L.C. ("MDS"); and Robert A. Seale, Aaron Carpenter, and Cheryl Panozzo of Allen Boone Humphries Robinson LLP.

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

MINUTES

The Board considered approving the minutes of the July 25, 2022 regular meeting. After review and discussion, Director Francis moved to approve the minutes of the July 25, 2022 regular meeting, as submitted. Director Garza seconded the motion, which passed unanimously.

ARBITRAGE REBATE REPORT FOR SERIES 2017 BONDS

Mr. Seale reviewed the interim arbitrage rebate report regarding the District's Series 2017 Bonds prepared by OmniCap Group LLC. He stated the report indicates that no arbitrage rebate payment is required by the District.

## RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board concurred to defer this matter to next month.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Symmank reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Allen moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Francis seconded the motion, which passed unanimously.

## CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY AND ADOPT RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY

The Board conducted an annual review of the District's Investment Policy. Mr. Seale stated that no changes were recommended. Following review and discussion, Director Knowles moved to adopt the Resolution Regarding Annual Review of Investment Policy and direct that the Resolution be filed appropriately and retained in the District's official records. Director Garza seconded the motion, which passed unanimously.

## REVIEW, REVISE, AND ADOPT RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE DISTRICT MAY ENGAGE IN INVESTMENT TRANSACTIONS

Mr. Seale reviewed a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions, noting that an updated list has been provided by the bookkeeper. Following review and discussion, Director Knowles moved to adopt the Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions and direct that the Resolution be filed appropriately and retained in the District's official records. Director Garza seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the monthly tax report, a copy of which is attached. She stated the District's 2021 taxes are 99.24% collected as of July 31, 2022. The Board then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Francis moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Garza seconded the motion, which passed unanimously.

## WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

There was no discussion on this matter.

## SECURITY SERVICES REPORT

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

The Board considered renewing the contract with Harris County for the services of four Harris County Sheriff deputies (the "Agreement") to begin on October 1, 2022. Following review and discussion, Director Allen moved to approve the Agreement and direct that the Agreement be filed appropriately and retained in the District's official records. Director Knowles seconded the motion, which passed by unanimous vote.

## DEVELOPMENT IN THE DISTRICT

There was no discussion on development in the District.

## NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

## DETENTION FACILITIES REPORT

Mr. Scott reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached. He reported that the New Forest Pond concrete channel and the New Forest channel need to be desilted. Mr. Scott reviewed proposals from Champions, copies of which are attached, to desilt 4,000 linear feet of the New Forest Pond concrete channel and regrade the bottom of the pond in an amount not to exceed \$25,000.00 and to desilt 1,600 linear feet of the New Forest channel in an amount not to exceed \$15,000.00. Following review and discussion, Director Allen made a motion to approve the above described proposals from Champions. Director Knowles seconded the motion, which passed unanimously.

## GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

Mr. May reviewed a report on garbage collection and recycling services from Best Trash, a copy of which is attached. He then reviewed correspondence from Best Trash, a copy of which is attached, regarding the District's annual automatic adjustment to the garbage and recycling rate for 2022 and stated that the CPI-U price adjustment will increase the District's garbage and recycling rate to \$19.89 per month per connection starting with the August 2022 billing cycle. Mr. May requested an additional price adjustment to increase the garbage and recycling collection rate for the District to \$21.28 per month per connection. Following review and discussion, Director Allen moved to

approve the Second Amendment to Residential Solid Waste Collection Contract between the District and Best Trash reflecting an adjustment to the rate to \$21.28 per month per connection beginning August 1, 2022. Director Garza seconded the motion, which passed by unanimous vote.

## ENGINEER'S REPORT

Mr. Swanson reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

### WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Swanson gave an update on design of the Water Plant No. 1 drainage improvements and stated that advertisement for bids for construction of the project will not commence until after the easement has been obtained from Equistar Chemicals, LP for the project.

### DETENTION POND AND STORM WATER PUMP STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the detention pond (the "Pond") and storm water pump station to serve Beltway 8/US 90 Commercial Subdivision Tract 5. He reported that the generator for the storm water pump station was installed last month.

### WATER, SANITARY SEWER, AND DRAINAGE FACILITIES TO SERVE NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the water, sanitary sewer, and drainage facilities to serve New Forest Parkway, Section 2 and noted that the initial inspection by Harris County was held on August 3, 2022, and that the contractor has addressed the punch list items.

### PAVING OF NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the paving to serve New Forest Parkway, Section 2 and noted that the initial inspection by Harris County was held on August 3, 2022, and the contractor has addressed the punch list items.

### LIFT STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the lift station to serve Beltway 8/US 90 Commercial Subdivision Tract 5 and stated he anticipates that the generator for the project will be delivered this week.

WATER, SANITARY SEWER, AND DRAINAGE FACILITIES TO SERVE  
BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the water, sanitary sewer, and drainage facilities to serve Beltway 8/US 90 Commercial Subdivision Tract 5, as well as the acquisition of the necessary waterline and force main easements for the project.

WATER PLANT NO. 1, PHASE 3

Mr. Swanson gave an update on construction of the Water Plant No. 1, Phase 3 project.

UTILITY COMMITMENT REQUESTS

Mr. Swanson discussed with the Board the status of a proposed jewelry store to be located at the southeast corner of Beltway 8 and Auburn Knoll Drive and a proposed car wash on Wallisville Road.

PROPOSALS FOR ENGINEERING SERVICES

Mr. Swanson discussed proposals from LJA to prepare applications for discharge permit renewal of TPDES Permit No. WQ0012716001 for Wastewater Treatment Plant No. 1 and TPDES Permit No. WQ0012928001 for Wastewater Treatment Plant No. 2.

UPDATE ON BOND APPLICATION NO. 14

Mr. Swanson gave an update on preparation of bond application no. 14.

After review and discussion, Director Knowles moved to (1) approve the engineer's report; and (2) authorize the engineer to prepare an application for renewal of TPDES Permit Nos. WQ0012716001 and WQ0012928001. Director Garza seconded the motion, which passed by unanimous vote.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 ("HCFWSD NO. 51")  
WATER PLANT REHABILITATION AND UPGRADE PROJECT

Mr. Swanson reported that the joint water plant rehabilitation and upgrade project is scheduled to be complete in February 2023.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report. After review and

discussion, Director Knowles moved to approve the operations report. Director Allen seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Knowles moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Allen and passed by unanimous vote.

DISTRICT MEETING SCHEDULE

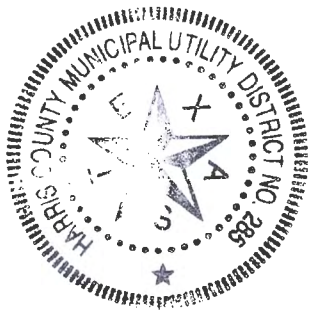
Following discussion, the Board concurred to hold its next regular meeting on Monday, September 19, 2022, at 6:30 p.m. at ABHR's offices.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board did not convene in Executive Session.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)



  
Secretary, Board of Directors

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