

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

July 15, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 15th day of July, 2019, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Tom Nguyen	Secretary
Trina Francis	Assistant Vice President
Rosario Garza	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Darce' Ahlschlager of Wheeler & Associates, Inc.; Amy Symmank of Myrtle Cruz, Inc.; William "Bill" Ehler, P.E. and Gregg Haan, P.E. of LJA Engineering, Inc. ("LJA"); Calvin Browne of Municipal District Services L.L.C. ("MDS"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Josh Fort of Champions Hydro-Lawn, Inc. ("Champions"); Julia McCain of McCall Gibson Swedlund Barfoot PLLC; Cody Musser of BPI Realty Services, Inc.; and Robert A. Seale and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("AHBR").

MINUTES

The Board considered approving the minutes of the June 17, 2019, regular meeting. After review and discussion, Director Nguyen moved to approve the minutes of the June 17, 2019, regular meeting as submitted. Director Allen seconded the motion, which carried unanimously.

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

APPROVE AUDIT FOR FISCAL YEAR END MARCH 31, 2019

Ms. McCain presented the District's audit for fiscal year end March 31, 2019. Following review and discussion, Director Garza moved to approve the audit for fiscal year end March 31, 2019, and direct that the audit be filed appropriately and retained in the District's official records. Director Nguyen seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Symmank presented and reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Francis moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Allen seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the monthly tax report, a copy of which is attached. She stated the District's 2018 taxes are 98.75% collected as of June 30, 2019. The Board then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Nguyen moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Garza seconded the motion, which passed by unanimous vote.

WEBSITE MATTERS

There was no discussion on website matters.

SECURITY SERVICES REPORT

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

Mr. Musser updated the Board on development in the District.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

Mr. Fort reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached. He reported graffiti was found on the outfall structure at the Carpenters Landing detention pond. Following review and discussion, Director Nguyen moved to authorize Champions to remove the graffiti at a cost not to exceed \$1,000. Director Garza seconded the motion, which passed by unanimous vote.

Mr. Seale reported that the one-year maintenance period of the New Forest Town Center detention pond construction project has expired. The Board requested that Champions present a proposal for maintenance of the New Forest Town Center detention pond next month.

Mr. Ehler reported that the annual Storm Water Quality Permit (the "Permit") for Carpenter's Landing has expired and that LJA is working with Champions on the Permit renewal. Following discussion, Director Nguyen moved to authorize Champions to renew the Permit at a cost not to exceed \$2,000. Director Garza seconded the motion, which passed by unanimous vote.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

The Board reviewed a report on garbage collection and recycling services from Best Trash, LLC, a copy of which is attached.

ENGINEER'S REPORT

Mr. Ehler presented the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

WATER, SEWER AND DRAINAGE FACILITIES TO SERVE NEW FOREST PARKWAY, PHASE 1

Mr. Ehler gave an update on design of the water, sewer, and drainage facilities to serve New Forest Parkway, Phase 1. He stated plans have been reviewed by the applicable agencies and that LJA is currently addressing the agencies' comments.

WATER PLANT EXPANSION, INCLUDING STORM WATER PUMP STATION AND FORCE MAIN

Mr. Ehler gave an update on construction of the water plant expansion project, including the storm water pump station and force main at the water plant site. He stated that plan approval cannot be obtained from Harris County until the required easements are granted by the adjacent landowners.

WASTEWATER TREATMENT PLANT ("WWTP") NO. 2 ON-SITE LIFT STATION REHABILITATION

Mr. Ehler gave an update on design of the WWTP No. 2 on-site lift station rehabilitation project. He stated LJA received no objection from the agencies and that the project will be advertised within the next few months.

WWTP NO. 2 EXPANSION, INCLUDING TRIFURCATION

Mr. Ehler updated the Board on construction of the WWTP No. 2 expansion and stated that rehabilitation of Train One is complete and programming for the project is underway. Mr. Ehler reviewed the Texas Commission on Environmental Quality ("TCEQ") Notification of Completion/Phase of Wastewater Treatment Facility form and requested authorization from the Board to submit the form to the TCEQ.

NEW FOREST TOWN CENTER LIFT STATION (LIFT STATION NO. 6)

Mr. Ehler updated the Board on construction of the New Forest Town Center lift station. He stated the project is substantially complete with the exception of providing permanent power to the site.

SANITARY AND STORM SEWER IMPROVEMENTS FOR BELTWAY 8/US 90 RESTRICTED RESERVE A CONTRACT NO. 2

Mr. Ehler updated the Board on construction of sanitary and storm sewer improvements for Beltway 8/US 90 Restricted Reserve A&B, Contract 2.

DEEDS, EASEMENTS, PLATS, SURVEYS, AS-BUILT CERTIFICATIONS, APPRAISALS, AND CONSENTS TO ENCROACHMENT

Mr. Seale reviewed a Consent to Encroachment for installation of a concrete parking lot by Texas Bay Credit Union within an existing District water line easement.

UTILITY COMMITMENT REQUESTS

Mr. Ehler discussed with the Board the status of the 375-unit multi-family development, the 301-unit multi-family development, Service King Automotive Repair, and Liberty Lakes Industrial Park.

UPDATE ON BOND APPLICATION NO. 13

Mr. Ehler updated the Board on bond application no. 13. He stated LJA submitted the application with the TCEQ on July 2, 2019, and that the application was declared administratively complete on July 9, 2019.

After review and discussion, Director Garza moved to (1) approve the engineer's report; (2) approve and authorize submittal of the Notification of Completion/Phase of Wastewater Treatment Facility form to the TCEQ; and (3) approve and authorize execution of the Consent to Encroachment for Texas Bay Credit Union and direct that it be filed appropriately and retained in the District's official records. Director Nguyen seconded the motion, which passed by unanimous vote.

OPERATIONS REPORT

Mr. Browne distributed and reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne reported on three permit excursions at WWTP No. 2 during the month of May 2019.

Mr. Browne reported that the TCEQ approved the District's 90-day extension request to complete the Supplemental Environmental Project.

Mr. Browne reviewed a summary of the annual commercial meter testing, a copy of which is attached to the operator's report.

After review and discussion, Director Nguyen moved to approve the operations report. Director Francis seconded the motion, which passed by unanimous vote.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Nguyen moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Francis and passed by unanimous vote.

APPROVE INTERLOCAL AGREEMENT WITH HARRIS-GALVESTON SUBSIDENCE DISTRICT

Mr. Seale reviewed an Interlocal Agreement between the District and the Harris-Galveston Subsidence District for sponsorship of the Water Wise Program at Havard Elementary School. After review and discussion, Director Allen moved to approve the Interlocal Agreement with the Harris-Galveston Subsidence District and direct that the Agreement be filed appropriately and retained in the District's official records. Director Francis seconded the motion, which was approved by unanimous vote.

SUPPLEMENTAL REPORT ON OPERATION AND MAINTENANCE OF DISTRICT FACILITIES

Mr. Haan reviewed the supplemental report on the District's wastewater treatment plants and lift stations, a copy of which is attached.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

Mr. Seale stated that the District's insurance policies placed through Arthur J. Gallagher and Company ("Gallagher") will expire on October 1, 2019. Following discussion, the Board directed ABHR to contact Gallagher and request that a representative from Gallagher present a proposal for renewal of the District's insurance policies at the August or September meeting.

REPORT REGARDING LEGISLATIVE MATTERS

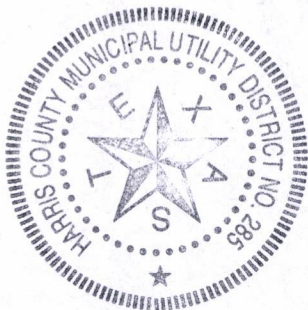
Mr. Seale distributed and reviewed a report prepared by ABHR regarding legislative matters pertaining to the 86th Regular Session of the Texas Legislature, a copy of which is attached.

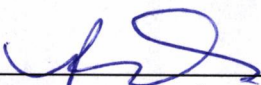
DISTRICT MEETING SCHEDULE

The Board concurred to hold its next regular meeting on Monday, August 19, 2019, at 6:30 p.m. at ABHR.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)




Secretary, Board of Directors

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