

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

June 20, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 20th day of June, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Darce' Ahlschlager of Wheeler & Associates, Inc. ("Wheeler"); Derek Michael of Sales Revenue, Inc.; Amy Symmank of Myrtle Cruz, Inc.; Mark Swanson of LJA Engineering, Inc. ("LJA"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Mike Scott of Champions Hydro-Lawn, Inc. ("Champions"); Calvin Browne of Municipal District Services L.L.C. ("MDS"); and Robert A. Seale, Aaron Carpenter, and Cheryl Panozzo of Allen Boone Humphries Robinson LLP.

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

MINUTES

The Board considered approving the minutes of the May 23, 2022 regular meeting. After review and discussion, Director Francis moved to approve the minutes of the May 23, 2022 regular meeting, as submitted. Director Garza seconded the motion, which passed unanimously.

DISCUSS AMERICAN WATER WORKS ASSOCIATION ("AWWA") CONFERENCE AND APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES

The Board discussed the AWWA conference. After review and discussion, Director Francis moved to approve reimbursement of eligible expenses for the AWWA conference, which the bookkeeper confirmed were in compliance with the District's

travel reimbursement guidelines. Director Knowles seconded the motion, which carried by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Symmank reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Knowles moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Garza seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the monthly tax report, a copy of which is attached. She stated the District's 2021 taxes are 99.03% collected as of May 31, 2022. The Board then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion, Director Francis moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Garza seconded the motion, which passed unanimously.

AMENDED AND RESTATED AGREEMENT FOR SERVICES FOR TAX ASSESSOR AND COLLECTOR

Ms. Ahlschlager presented and Amended and Restated Agreement for Services for Tax Assessor and Collector between Wheeler and the District. Following review and discussion, Director Allen moved to approve the Amended and Restated Agreement for Services for Tax Assessor and Collector and direct that it be filed appropriately and retained in the District's official records. Director Francis seconded the motion, which passed unanimously.

AMENDED AND RESTATED AGREEMENT FOR SERVICES FOR SALES TAX MONITORING

Mr. Michael presented a new Agreement for Services for Sales Tax Monitoring between Sales Revenue, Inc., and the District. Following review and discussion, Director Allen moved to approve the Agreement for Services for Sales Tax Monitoring subject to ABHR review and direct that it be filed appropriately and retained in the District's official records. Director Francis seconded the motion, which passed unanimously.

WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

There was no discussion on this matter.

SECURITY SERVICES REPORT

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

There was no discussion on development in the District.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

Mr. Scott reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached. He noted that the permit for the District's storm water quality unit located at the New Forest Town Center detention pond has been renewed.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

Director Garza reviewed a report on garbage collection and recycling services from Best Trash, a copy of which is attached.

ENGINEER'S REPORT

Mr. Swanson reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

WATER PLANT NO. 1, PHASE 3

Mr. Swanson gave an update on construction of the Water Plant No. 1, Phase 3 project. He requested the Board's authorization to approve plans and specifications and authorize advertisement for bids for the project.

WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Swanson gave an update on design of the Water Plant No. 1 drainage improvements and stated that plan approval for the project cannot be obtained from Harris County until the easement has been obtained from Equistar Chemicals, LP for the project.

DETENTION POND AND STORM WATER PUMP STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the detention pond (the "Pond") and storm water pump station to serve Beltway 8/US 90 Commercial Subdivision Tract 5. He reported that the contractor has completed construction of the Pond and a meter installation request was submitted to Center Point. Mr. Swanson noted that the anticipated receipt date for the generator for the storm water pump station is July 19, 2022.

WATER, SANITARY SEWER, AND DRAINAGE FACILITIES TO SERVE NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the water, sanitary sewer, and drainage facilities to serve New Forest Parkway, Section 2. He noted that the first and second stages of work are complete.

PAVING OF NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the paving to serve New Forest Parkway, Section 2. He recommended approval of Pay Estimate No. 4 in the amount of \$202,618.17 to Precise Services, Inc. ("Precise").

LIFT STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the lift station to serve Beltway 8/US 90 Commercial Subdivision Tract 5 and stated that the estimated receipt date for the generator for the project is August 17, 2022.

WATER, SANITARY SEWER, AND DRAINAGE FACILITIES TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the water, sanitary sewer, and drainage facilities to serve Beltway 8/US 90 Commercial Subdivision Tract 5, as well as the acquisition of the necessary waterline and force main easements for the project.

DEEDS, EASEMENTS, PLATS, SURVEYS, AS-BUILT CERTIFICATIONS, APPRAISALS, PHASE I ENVIRONMENTAL ASSESSMENTS, AND CONSENTS TO ENCROACHMENT

Mr. Seale reviewed Special Warranty Deeds for the conveyance of tracts of land to the District from FVNA Properties, Ltd. Following review and discussion,

the Board concurred to defer acceptance of the Special Warranty Deeds to next month.

UTILITY COMMITMENT REQUESTS

Mr. Swanson discussed with the Board the status of a proposed jewelry store to be located at the southeast corner of Beltway 8 and Auburn Knoll Drive and a proposed multi-family development located on the New Forest Town Center tract.

UPDATE ON BOND APPLICATION NO. 14

Mr. Swanson gave an update on preparation of bond application no. 14.

After review and discussion, and based on the engineer's recommendation, Director Knowles moved to (1) approve the engineer's report; (2) approve plans and specifications and authorize advertisement for bids for construction of the Water Plant No. 1, Phase 3 project; and (3) approve Pay Estimate No. 4 in the amount of \$202,618.17 to Precise for construction of the paving to serve New Forest Parkway, Section 2. Director Francis seconded the motion, which passed by unanimous vote.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 ("HCFWSD NO. 51") WATER PLANT REHABILITATION AND UPGRADE PROJECT

Following discussion, the Board requested that Mr. Swanson contact the HCFWSD NO. 51 engineer and provide an update on the water plant rehabilitation and upgrade project to the Board next month.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne discussed a notice of violation that the District received from the Texas Commission on Environmental Quality related to submittal of the required chemical analysis results reports.

After review and discussion, Director Allen moved to (1) approve the operations report; and (2) authorize MDS to turn over accounts, deemed to be uncollectible, to a collection agency. Director Knowles seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District’s Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Allen moved to (1) authorize termination of delinquent accounts in accordance with the District’s Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District’s official records; and (2) continue to authorize MDS to set up a payment plan with a term not to exceed six months with District customers on an as-needed basis until further notice. The motion was seconded by Director Knowles and passed by unanimous vote.

DISTRICT MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting on Monday, July 25, 2022, at 6:30 p.m. at ABHR’s offices.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

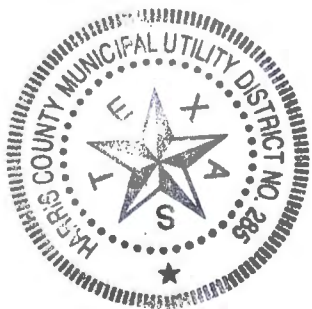
The Board convened in Executive Session at 7:26 p.m., pursuant to Section 551.071 of the Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation or a settlement offer.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

The Board reconvened in regular session at 7:40 p.m. No action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)




Secretary, Board of Directors

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