

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

February 20, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 20th day of February, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: John Jones, a District resident; Darce' Ahlschlager of Wheeler & Associates, Inc.; Jackie Noyola of Myrtle Cruz, Inc.; Mark Swanson of LJA Engineering, Inc. ("LJA"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Mike Scott of Champions Hydro-Lawn, Inc. ("Champions"); Calvin Browne of Municipal District Services L.L.C. ("MDS"); and Rob Seale, Aaron Carpenter, and Cheryl Panozzo of Allen Boone Humphries Robinson LLP.

STATEMENTS AND QUESTIONS FROM THE PUBLIC

Mr. Jones, the Board, and the District consultants gave introductions. Mr. Jones stated that he is a member of the New Forest Homeowners Association Board and is interested in being appointed to the Board. The Board concurred to defer discussion on this matter to later in the meeting under the agenda item for Director matters.

There being no additional statements or questions received from the public, Director Knowles moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the January 9, 2023 regular meeting. After review and discussion, Director Allen moved to approve the minutes of the January 9, 2023 regular meeting, as submitted. Director Francis seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND ATTENDANCE AT SUMMER CONFERENCE

The Board discussed the recent AWBD winter conference. The Board then discussed the summer AWBD conference in Corpus Christi, Texas, scheduled for June 22, 2022 through June 24, 2022. After discussion, Director Francis moved to (1) approve reimbursement of eligible submitted winter conference Director expenses, which the bookkeeper confirmed were submitted in accordance with the District's Travel Reimbursement Guidelines; and (2) authorize up to four per diems and three nights of hotel accommodations for Directors attending the summer AWBD conference. The motion was seconded by Director Knowles and carried by unanimous vote.

AMERICAN WATER WORKS ASSOCIATION CONFERENCE

The Board discussed attending the upcoming American Water Works Association ("AWWA") conference. After discussion, Director Knowles moved to authorize director attendance at the AWWA conference in accordance with the District's Travel Reimbursement Guidelines. Director Francis seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Noyola reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. The Board requested that the bookkeeper void check no. 1349 to the Texas Commission on Environment Quality ("TCEQ"), because LJA already made this payment to the TCEQ for the annual storm water permit fee. After review and discussion, Director Allen moved to approve the bookkeeper's report, the investment report, and payment of the bills except for check no. 1349. Director Garza seconded the motion, which passed unanimously.

BUDGET FOR FISCAL YEAR END MARCH 31, 2024

Ms. Noyola presented the draft budget for fiscal year end March 31, 2024, a copy of which is attached. The Board concurred to conduct the budget workshop and adopt the budget at the March meeting.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the tax report for the month of January, a copy of which is attached. She stated that the District's 2022 taxes are 92.15% collected as of January 31, 2023. The Board then reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott, LLP, a copy of which is attached. After review and discussion,

Director Knowles moved to (1) approve the tax report and payment of the tax bills; and (2) approve the delinquent tax report. Director Francis seconded the motion, which passed unanimously.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adopting a Resolution Concerning Exemptions from Taxation. Mr. Seale stated that the District currently offers a \$25,000 exemption for individuals who are disabled or 65 years of age or older and a general residential homestead exemption of 3% (but not less than \$5,000). Following discussion, Director Allen moved to adopt a Resolution Concerning Exemptions from Taxation, reflecting that the Board of Directors grants a \$25,000 homestead exemption for disabled persons or persons 65 years of age or older and a general homestead exemption of 3% (or not less than \$5,000), and direct that the Resolution be filed appropriately and retained in the District's official records. Director Francis seconded the motion, which passed by unanimous vote.

WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

There was no discussion on this matter.

SECURITY SERVICES REPORT

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

There was no discussion on development in the District.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

Mr. Scott reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

Director Garza reviewed a report on garbage collection and recycling services from Best Trash, a copy of which is attached. In response to a concern from Mr. Jones of residents' confusion regarding District heavy trash pickup, the Board requested that Best

Trash present guidelines regarding heavy trash pickup next month for distribution to residents in the District.

ENGINEER'S REPORT

Mr. Swanson reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Swanson gave an update on design of the Water Plant No. 1 drainage improvements. He stated that the plat was recorded on October 13, 2022, and LJA will update design plans for the project for resubmittal to Harris County.

DETENTION POND AND STORM WATER PUMP STATION TO SERVE BELTWAY 8/US 90 COMMERCIAL SUBDIVISION TRACT 5

Mr. Swanson gave an update on construction of the detention pond and storm water pump station to serve Beltway 8/US 90 Commercial Subdivision Tract 5. He reported on the one remaining outstanding punch list item to remove silt fencing.

PAVING OF NEW FOREST PARKWAY, SECTION 2

Mr. Swanson gave an update on construction of the paving to serve New Forest Parkway, Section 2 and recommended approval of Pay Estimate No. 6 and Final in the amount of \$18,719.64 to Precise Services, Inc. ("Precise") and acceptance of the project.

WATER PLANT NO. 1, PHASE 3

Mr. Swanson gave an update on construction of the Water Plant No. 1, Phase 3 project and reported he anticipates that the booster pump and hydro tank will be delivered in May of 2023.

WASTEWATER TREATMENT PLANT DISCHARGE PERMIT RENEWALS

Mr. Swanson reported that LJA submitted the applications for renewal of the Wastewater Discharge Permits for Wastewater Treatment Plant Nos. 1 and 2 on January 23, 2023.

UPDATE ON BOND APPLICATION NO. 14

Mr. Swanson gave an update on preparation of Bond Application No. 14 and stated that the application was declared administratively complete on February 14, 2023.

After review and discussion, and based upon the engineer's recommendation, Director Allen moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 6 and Final to Precise in the amount of \$18,719.64 for construction of the paving to serve New Forest Parkway, Section 2 and accept the project. Director Francis seconded the motion, which passed by unanimous vote.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 WATER PLANT REHABILITATION AND UPGRADE PROJECT

There was no discussion on this matter.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne reported that Blower No. 4 and the Blower No. 4 motor at Wastewater Treatment Plant No. 2 are in need of repair, and he recommended repairing Blower No. 4 and the Blower No. 4 motor at costs of \$14,712.99 and \$7,514.00, respectively.

The Board discussed the District's participation in the AWBD Water Smart Program. Mr. Browne then reviewed a Resolution Approving Submittal of the Water Smart Application for Inclusion in the AWBD Water Smart Partners Program.

After review and discussion, Director Knowles moved to approve the operations report; (2) authorize repair of Blower No. 4 and the Blower No. 4 motor at Wastewater Treatment Plant No. 2 at costs of \$14,712.99 and \$7,514.00, respectively; (3) approve the Resolution Approving Submittal of the Water Smart Application for Inclusion in the AWBD Water Smart Partners Program; and (4) authorize MDS to turn over five accounts in the total amount of \$688.86, deemed to be uncollectible, to a collection agency. Director Garza seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of

non-payment. Following review and discussion, Director Knowles moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Garza and passed by unanimous vote.

DIRECTOR MATTERS

The Board discussed the vacant Board position with Mr. Jones.

DISTRICT MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting on Monday, March 20, 2023, at 6:30 p.m. at ABHR's offices.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board convened in Executive Session at 7:38 p.m., pursuant to Section 551.071 of the Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation or a settlement offer.

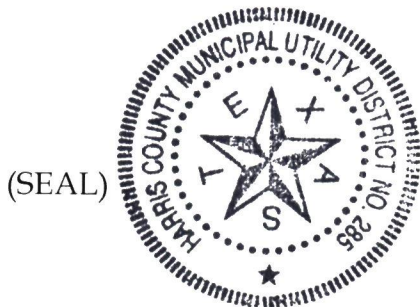
RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

The Board reconvened in regular session at 8:05 p.m. No action was taken by the Board.

DIRECTOR MATTERS (CONT'D)

Following discussion, the Board requested that ABHR include items for the appointment of Mr. Jones to the Board on next month's agenda.

There being no further business to come before the Board, the meeting was adjourned by agreement.




Secretary, Board of Directors

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