

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285

February 19, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 285 (the "District") met in regular session, open to the public, on the 19th day of February, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Walter A. Knowles, Jr.	President/Investment Officer
Jerry L. Allen	Vice President
Rosario Garza	Secretary
Trina Francis	Assistant Vice President
John Jones	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Darce' Ahlschlager of Wheeler & Associates, Inc.; Amy Carpenter of Myrtle Cruz, Inc.; Mark Swanson and Travis Veillon of LJA Engineering, Inc. ("LJA"); Arthur K. Marshall of the North Channel Water Authority ("NCWA"); Scott Gray of Champions Hydro-Lawn, Inc. ("Champions"); Calvin Browne of Municipal District Services L.L.C. ("MDS"); and Aaron Carpenter and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR").

STATEMENTS AND QUESTIONS FROM THE PUBLIC

There were no statements or questions received from the public.

MINUTES

The Board considered approving the minutes of the January 29, 2024 regular meeting. After review and discussion, Director Francis moved to approve the minutes of the January 29, 2024 regular meeting, as submitted. Director Knowles seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Carpenter reviewed the bookkeeper's report, budget comparison, schedule of investments, and the District's bills for payment. A copy of the bookkeeper's report is attached. After review and discussion, Director Knowles moved to approve the bookkeeper's report, the investment report, and payment of the bills. Director Garza seconded the motion, which passed unanimously.

Ms. Carpenter presented the draft budget for fiscal year end March 31, 2025, a copy of which is attached. The Board concurred to adopt the budget at the March meeting.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager reviewed the tax report for the month of January, a copy of which is attached. She stated that the District's 2023 taxes are 86.41% collected as of January 31, 2024. After review and discussion, Director Knowles moved to approve the tax report and payment of the tax bills. Director Garza seconded the motion, which passed unanimously.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adopting a Resolution Concerning Exemptions from Taxation. Mr. Carpenter stated that the District currently offers a \$25,000 exemption for individuals who are disabled or 65 years of age or older and a general residential homestead exemption of 3% (but not less than \$5,000). Following discussion, the Board concurred to adopt a Resolution Concerning Exemptions from Taxation at the March meeting. The Board requested that the District's Financial Advisor provide a tax exemption analysis for the 2024 tax year at the March Board meeting.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

The Board discussed the summer AWBD conference in Fort Worth, Texas, scheduled for June 13, 2024 through June 15, 2024. After discussion, Director Knowles moved to authorize up to four per diems and three nights of hotel accommodations for Directors attending the summer AWBD conference. The motion was seconded by Director Garza and passed unanimously.

AMERICAN WATER WORKS ASSOCIATION CONFERENCE

The Board then discussed attending the upcoming American Water Works Association ("AWWA") conference. After discussion, Director Knowles moved to authorize director attendance at the AWWA conference in accordance with the District's Travel Reimbursement Guidelines. Director Garza seconded the motion, which passed unanimously.

WEBSITE MATTERS, INCLUDING EMERGENCY ALERT/MESSAGING SERVICES

There was no discussion on this matter.

SECURITY SERVICES REPORT

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this matter.

NCWA REPORT

Mr. Marshall reviewed a report on NCWA matters, a copy of which is attached.

DETENTION FACILITIES REPORT

Mr. Gray reviewed the Detention and Drainage Facilities Report from Champions, a copy of which is attached.

GARBAGE COLLECTION AND RECYCLING SERVICES MATTERS

Director Garza reviewed a report on garbage collection and recycling services from Best Trash, a copy of which is attached.

ENGINEER'S REPORT

Mr. Swanson reviewed the engineer's report, a copy of which is attached, including the projects specifically addressed as follows:

WATER PLANT NO. 1 DRAINAGE IMPROVEMENTS

Mr. Swanson gave an update on design of the Water Plant No. 1 drainage improvements. He stated that LJA will update design plans for the project for resubmittal to Harris County for approval.

DETENTION POND AND STORM WATER PUMP STATION TO SERVE TRACT OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Swanson gave an update on design of the detention pond and storm water pump station to serve the tract off Wallisville Road east of Carpenters Landing. He noted that a schedule for advertisement for bids for the project will be determined after agency comments are received.

WATER PLANT NO. 1, PHASE 3

Mr. Swanson gave an update on construction of the Water Plant No. 1, Phase 3 project. He reported that the project is substantially complete and the contractor is addressing punch list items.

CLEARING OF TRACT LOCATED OFF WALLISVILLE ROAD EAST OF CARPENTERS LANDING

Mr. Swanson gave an update on the clearing of the tract located off Wallisville Road east of Carpenters Landing and reported that LJA is scheduling a pre-construction meeting with the contractor.

REPORT ON ELECTRICITY CONSUMPTION AND ENERGY EFFICIENCY

Mr. Swanson gave an update on preparation of the report on the District's electricity consumption and energy efficiency measures.

DEVELOPMENT OF GEOGRAPHIC INFORMATION SYSTEM ("GIS")

Mr. Swanson reported that LJA will present a proposal for development of GIS for the District after the scope of service has been confirmed with MDS.

ANNEXATION OF 15.022-ACRE TRACT

Mr. Carpenter provided an update on the proposed annexation of the 15.022-acre tract of land into the District.

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 51 WATER PLANT REHABILITATION AND UPGRADE PROJECT

There was no discussion on this matter.

OPERATIONS REPORT

Mr. Browne reviewed the monthly operations report, a copy of which is attached, and reviewed the maintenance and repair items included in the report.

Mr. Browne provided an update on the installation of smart meters in the District. Following discussion, the Board directed MDS to order smart meters offered by Accurate Meter & Supply to retrofit all residential meters in the District.

After review and discussion, Director Francis moved to (1) approve the operations report; and (2) authorize MDS to turn over two accounts in the total amount of \$246.10, deemed to be uncollectible, to a collection agency. Director Knowles seconded the motion, which passed unanimously.

HEARING REGARDING TERMINATION OF SERVICE

Mr. Browne presented a list of delinquent customers and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the

meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Francis moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Knowles and passed by unanimous vote.

ARBITRAGE REBATE REPORT FOR SERIES 2018 BONDS

Mr. Carpenter reviewed the interim arbitrage rebate report regarding the District's Series 2018 Bonds prepared by OmniCap Group LLC. He stated the report indicates that no arbitrage rebate payment is required by the District.

DISTRICT MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting on Monday, March 18, 2024 at 6:30 p.m. at ABHR's offices.

There being no further business to come before the Board, the meeting was adjourned by agreement.

(SEAL)




Secretary, Board of Directors

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